

Mearns FM Code of Conduct & Responsibilities

Employees /Volunteers

- To be honest at all times
- To be committed to the organisation
- To carry out agreed tasks
- Confidentiality / discretion
- To follow health and safety procedures
- To follow the organisational code of conduct
- To abide by set procedures
- Information exchange (regular contact with organisation)
- Be reliable
- Carry out their voluntary commitments in a way, which corresponds to the aims and values of Mearns FM
- Respect confidentiality.
- Respect other Employees/Volunteers and Members of the Board
- Respect the human rights of others.
- Carry out their commitments with regard to the health and safety of others.
- Attend training, support sessions, review meetings etc.
- Be aware of the Stations commitment to OFCOM and help work towards achieving this.
- Do not over-commit yourself